

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 4	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 19-Jul-2005		4. REQUISITION/PURCHASE REQ. NO. BVGLGB-5125-M057		5. PROJECT NO.(If applicable)	
6. ISSUED BY ACA-PACIFIC REGION RCOH ATTN SFCAPRH BUILDING 520 FORT SHAFTER HI 968585025		CODE W912CN		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. W912CN-05-R-0051	
				X		9B. DATED (SEE ITEM 11) 12-Jul-2005	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.							
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) a. This amendment is issued to incorporate required Contractor Manpower Reporting. The following have been revised: (1) Contract Line Items (added CLINs 0026, 1026, 2026) (2) Attachment 1 - Performance Work Statement (added Contractor Manpower Reporting in paragraphs 2, 5.5. and 5.5.1.) (3) Attachment 2 - Performance Assessment Plan (added Contractor Manpower Reporting in paragraphs 3.2.) b. The solicitation closing date remains unchanged at 26 July 2005, 4:00 P.M. HST. c. All other conditionns are unchanged.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 19-Jul-2005	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SUPPLIES OR SERVICES AND PRICES

CLIN 0026 is added as follows:

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
0026		1	Lump Sum		
	Contractor Manpower Reporting (CMR) FFP CMR report due for performance period 1 September 05 - 31 August 06. Report shall be submitted by 30 September 2006. PURCHASE REQUEST NUMBER: BVGLGB-5125-M057				

ESTIMATED
NET AMT

FOB: Destination

CLIN 1026 is added as follows:

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
1026		1	Lump Sum		
OPTION	Contractor Manpower Reporting (CMR) FFP CMR report due for performance period 1 September 06 - 31 May 07. Report shall be submitted by 30 June 07. PURCHASE REQUEST NUMBER: BVGLGB-5125-M057				

ESTIMATED
NET AMT

FOB: Destination

CLIN 2026 is added as follows:

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
2026		1	Lump Sum		
OPTION	Contractor Manpower Reporting (CMR) FFP CMR report due for performance period 1 June 07 - 31 August 07. Report shall be submitted by 30 September 07. PURCHASE REQUEST NUMBER: BVGLGB-5125-M057				

ESTIMATED
NET AMT

FOB: Destination

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item has been added to CLIN 0026:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-SEP-2005 TO 31-AUG-2006	N/A	US ARMY GARRISON HI DIR OF LOGSTCS DOL S C MILLER BLDG 6039 CONTRACT MGT DIV 1904 EAST HIG SCHOFIELD BARRACKS HI 96857 8086563076 FOB: Destination	APVGGL

The following Delivery Schedule item has been added to CLIN 1026:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-SEP-2006 TO 31-MAY-2007	N/A	US ARMY GARRISON HI DIR OF LOGSTCS DOL S C MILLER BLDG 6039 CONTRACT MGT DIV 1904 EAST HIG SCHOFIELD BARRACKS HI 96857 8086563076 FOB: Destination	APVGGL

The following Delivery Schedule item has been added to CLIN 2026:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
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POP 01-JUN-2007 TO
31-AUG-2007

N/A

US ARMY GARRISON HI DIR OF
LOGSTCS DOL
S C MILLER
BLDG 6039 CONTRACT MGT DIV 1904
EAST HIG
SCHOFIELD BARRACKS HI 96857
8086563076
FOB: Destination

APVGGL

(End of Summary of Changes)

**PERFORMANCE WORK STATEMENT
FOR
BIG ISLAND TRANSPORTATION**

1. DESCRIPTION OF SERVICES: The Contractor shall provide personnel, management, buses, trucks, and other items and services necessary to transport military personnel and baggage to designated locations on the island of Hawaii, HI (See Technical Exhibits). Transportation of military personnel and baggage shall comply with local, state, and Federal regulations.

1.2. TRANSPORT PERSONNEL/BAGGAGE:

1.2.1. The Contracting Officer's Representative (COR) will fax a USAG-HI Form 7, Request for Motor Transportation (Technical Exhibit 4) to the contractor 24 hours prior to movement. The Form 7 will provide the following information; date, time required, designation (pick-up/drop-off), number of personnel, and number of baggage to be transported.

1.2.2. The COR will notify the contractor via telephone for emergency movement. The COR will fax a Form 7 to the contractor four (4) hours prior to a movement.

1.2.2.1. Emergency movements are those required for deployment or re-deployment of troops at the time of local or national crisis. The contractor will be paid at the normal transportation price of each run.

1.2.3. The contractor shall arrive at the designated location 15 minutes prior to the scheduled time. The contractor shall complete the loading of personnel and baggage within 30 minutes after the scheduled time.

1.2.4. The Government will pay the contractor for each delay exceeding the thirty minutes loading time if the Government caused the delay. The contractor shall annotate the date, time, and length of the delay on the run ticket.

1.2.5. The contractor shall cover the baggage to protection from rain and other weather conditions.

1.2.6. The Government reserves the right to cancel (orally) or change the schedule request four (4) hours prior to the pickup time at no cost to the Government. When contractor is provided less than four (4) hours notification of a cancellation or change in schedule, the contractor shall be compensated at the unit price established in the applicable CLIN.

1.3. DOCUMENTATION OF SERVICES. The contractor shall provide the COR one (1) copy of the run ticket within two (2) working days after completion of each service.

2. SERVICE PERFORMANCE SUMMARY. The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Performance Objective	SOW Para	Performance Threshold
Arrive 15 minutes prior to the scheduled time and complete loading within 30 minutes after scheduled time	1.2.3	Complete required services as specified not less than 95% of the time
Documentation	1.3	Provide documentation as specified not less than 95% of the time
Contractor Manpower Reporting	5.5-5.5.1.	Submit report within 30 days after the end of the contract performance period.

3. GOVERNMENT FURNISHED PROPERTY/SERVICES. N/A

4. CONTRACTOR-FURNISHED ITEMS. Provide a local or toll free telephone number, fax number, and a designated point of contact. Contractor shall notify the COR immediately when changes are made to the telephone number, fax number, and designated point of contact.

5. SPECIAL PROVISIONS:

5.1. Quality Control. Maintain a quality program to ensure transportation services are in accordance with commonly accepted commercial practices.

5.2. Performance Assessment. The Government will evaluate the contractor's performance under this contract using the Performance Assessment Plan.

5.3. Hours of Operation. The Contractor shall be required to perform the transportation services seven (7) days a week, including Federal holidays and may be required to perform before 7:30 a.m. and after 4:00 p.m.

5.4. Personnel Qualifications. The contractor shall ensure operator(s) possess a valid motor Commercial Driver's License applicable to the size and weight of vehicle operated in the State of Hawaii.

5.5. Contractor Manpower Reporting

5.5.1. "The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. The contractor is required to completely fill in all the information in the format using the following web address.

["https://contractormanpower.army.pentagon.mil](https://contractormanpower.army.pentagon.mil). The required information includes: (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative; (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor name, address, phone number, e-mail address, identity of contractor employee entering data; (5) Estimated direct labor dollars paid this reporting period (including subcontractors); (6) Estimated direct labor dollars paid this reporting period (including subcontractors); (7) Total payments (including sub-contractors), (8)

Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information); (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website); (12) Presence of deployment or contingency contract language; and (13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country). As part of its submission, the contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period will be the contract period of performance not to exceed 12 months and must be reported within 30 days after the end of the contract performance period. Contractors may use a direct XML data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a contractor's systems to the secure web site without the need for separate data entries for each required data element at the web site. The specific formats for the XML direct transfer may be downloaded from the web site.”*

*Note: Information from the secure web site is considered to be propriety in nature when the contract number and contractor identity are associated with the direct labor hours and direct labor dollars. At no time will any data be released to the public with the contractor name and contract number associated with the data. For internal Army analysis, the reports and queries from the database shall not contain proprietary data.

**PERFORMANCE ASSESSMENT PLAN
FOR
BIG ISLAND TRANSPORTATION**

1. OVERVIEW

1.1. Purpose. The purpose of the Performance Assessment Plan (PAP) is to identify the methods the Government will use to ensure services identified in the Performance Work Statement (PWS) is received. The PAP is designed to provide an effective assessment method for monitoring contractor performance for each listed standard. The plan focuses on the level of performance required by the PWS not the methodology or process. The focus of the Government is on “insight” not “oversight” and on problem prevention rather than problem identification and corrective actions.

1.1.1. Intent. The Contractor is required to control the quality of services offered for acceptance and when the Government inspects for acceptance, the deliverables should be satisfactory on the original inspection. The contractor’s quality control program is the driver for product quality. The role of the Government is to ensure contract standards are achieved by assessing the contractor’s management and performance.

2. CONTRACTOR’S QUALITY CONTROL. The contractor shall employ his commercial quality program/procedures to identify, prevent, and ensure non-recurrence of defective services. Through implementation of the contractor’s quality control program/procedures, the Government shall receive quality services meeting the requirements of this contract.

3. PERFORMANCE ASSESSMENT

3.1. The Government will evaluate the contractor’s performance by appointing a Contracting Officers Representative (COR) to monitor performance and ensure services are received. The COR will evaluate and the contractor’s performance through various assessment methods (Planned Sampling, Random Sampling, 100% inspection, Commercial Practices, Contractor’s Metrics and Quality Control Date, Customer Complaints, and Trend Analysis/Audit). The Government reserves the right to change the assessment methods based on contractor’s performance.

3.2. Performance Objectives and Thresholds. The performance objectives and thresholds are as stated in the Service Performance Summary (SPS) below:

Performance Objective	PWS Para	Performance Threshold
Arrive 15 minutes prior to the scheduled time and complete loading within 30 minutes after scheduled time	1.2.3	Complete required services as specified not less than 95% of the time

Documentation	1.3	Provide documentation as specified not less than 95% of the time
Contractor Manpower Reporting	5.5-5.5.1.	Submit report within 30 days after the end of the contract performance period.

3.3. Assessment Methods. Planned Sampling will be used as the method for assessing Big Island Transportation service. The COR will evaluate the performance objectives after requirements are completed.

3.4. Standard. The Contractor shall perform all work required in a satisfactory manner in accordance with the SPS.

3.5. Procedures:

3.5.1. The COR will select tasks for evaluation and assessment. Each task selected will be evaluated and assessed for those performance requirements in the SPS. The attributes of timeliness of work completed, quality of work performed, and documentation will be evaluated and assessed. The tasks will be marked either satisfactory (s) or unsatisfactory (u).

3.5.2. The COR will notify the contractor when performance is found to be unacceptable. The COR will identify the nonconformance to the contractor and require corrective action, both to correct the observed nonconformance and more importantly, the root cause of the problem to prevent it from reoccurrence.

3.5.3. The COR will notify the contractor when performance is found to be acceptable. When the contractor's performance of a required service is consistently superior, the assessment will be reduced to the absolute minimum and should involve no more than occasional review of contractor's metrics or other appropriate contractor quality data. Like wise, when the contractor's performance deteriorates the intensity of assessment should be increased appropriately.